



Making the Most of Martock Community Partnership (M3CP)

Minutes of a meeting of the Steering Group held on 14th October 2010 at 7.30pm in the Market House, Church Street, Martock, Somerset.

There were present:

Christopher Price

Chairman

John Bailey

County Councillor Somerset CC

Keith Beattie

M3 Ltd

Carolyn Born

Martock Christian Fellowship

Ann Campbell

District Councillor SSDC

Douglas Campbell

Martock Parish Council

Claire Cruwys

Martock Youth Parish Council

David Gent

Vicar, All Saints' Parish Church

John Marshall

M3 Ltd

Rob Mitchell

Chairman, Long Load Parish Council

Teresa Oulds

South Somerset District Council

Patrick Palmer

Martock Parish Council

Elizabeth Powell

Governor, Martock Primary School

Roger Powell

Chairman, Martock Parish Council

Adam Spike

Martock Christian Fellowship

Jennifer Symonds

All Saints' Parish Church

Martin Turner

All Saints' Parish Church

Tom Walsh

Martock Business Community

In attendance

I.M. Andrews

Parish Clerk/ Committee Secretary

By invitation:

Chelsea Norris }

Shelby Norris }

Ellie Collins }

Martock Youth Parish Council

The Chairman welcomed everyone to the meeting and in particular the members of the Martock Youth Parish Council.

1. Apologies for absence

Apologies for absence were received from Gill Cobden (Ash Parish Council), Rosemary Gay (Ash Parish Council), Carol Mason (Kingsbury Episcopi Parish Council), and Matt Day (Somerset Market Towns' Forum).

2. Minutes

The Minutes of the meeting held on 29th July 2010 were approved as being a correct record.

3. Confirmation of actions from previous Minutes

Action: 290710/1: Representative of Older people: The Chairman reported that Mrs. Elizabeth Turner was prepared to join the Steering Group but was unable to attend meetings. The Chairman undertook to speak to Mrs. Turner over this matter.

Action 290710/1: Chairman (ongoing)

Action: 290710/2: Meeting with Punch Taverns: Roger Powell reported that he and Tom Walsh were still hoping to hold a meeting with Punch Taverns.

Action 290710/2: Roger Powell (ongoing)

Action: 290710/3: Future of former Spa Shop in North Street: Patrick Palmer reported that the company Nisa would be reopening the shop.

Action: 290710/4: Draft survey document: The action had been completed.

Action: 290710/5: Notice in the Leveller: The action had been completed.

AGM. (Item 6). Following a discussion at the previous meeting at which it was agreed that an AGM would be held prior to the start of the next Steering Group meeting, the Chairman explained why an AGM would not be held. The Constitution makes no provision for a M3CP AGM, although it does make provision for an M3Ltd AGM. Roger Powell confirmed that there was no obligation on M3 Ltd to hold an AGM either. It was agreed that the Constitution should be amended to reflect the revised position. The Chairman also confirmed that the M3CP meetings themselves were not public meetings, although the Agenda and Minutes were placed in the public domain.

Action 141010/1: Chairman

4. Reports from Core Partners:

1. SCC: The Chairman reported on John Bailey's report which had been circulated and drew members' attention to the proposed cut in expenditure.
2. SSDC: Teresa Oulds undertook to circulate a report following this meeting.

Action 141010/ 2: Teresa Oulds

3. MPC: Roger Powell tabled his report on the work of the Parish Council.
4. MPCC: There was no report.
5. MCF: A report was tabled.
6. Governors of Martock Primary School: A report was tabled.

7. Martock Business Association: Roger Powell reported on the discussions being held concerning The George and on improvements for shop frontages. He spoke on the need to improve the look of the Precinct.
8. Claire Cruwys reported the MYPC had only recently met after the summer break and accordingly there was not a report.

5. M3 accounts

John Marshall reported the accounts were being audited and when available following the audit, would be circulated to members. The Chairman requested that the matter be expedited.

Action 141010/3: John Marshall

6. M3CP Public meeting – 16th September 2010

The Chairman reported on a successful meeting at which there were approximately fifty people. The results of the workshop have been published on the Martock website. He further reported he was able to refine the survey following the comments from the public at the meeting.

7. LCP report and survey document

The Chairman reported on the latest booklet and survey form. After discussion the draft of the booklet was accepted by members, which would be designed and printed by Stable Print and Design Ltd. The Chairman reported on where completed survey forms could be left for collection. After further discussion, it was agreed there should be an incentive for the return of the survey forms and members agreed there should be a raffle in which the first prize would be £50.00, the second prize would be £25.00 and the third prize would be £10.00 to be paid from M3 funds. It was agreed the Chairman would add a suitable piece to the draft survey forms in connection with the raffle.

Action 141010/4: Chairman

After discussion members agreed the survey form and Teresa Oulds undertook to arrange for the printing of the forms.

Action 141010/5: Teresa Oulds

The Chairman reported that the survey form and booklet should be ready for distribution on 27th October 2010 and that one survey form and a booklet would be delivered to each house. In addition, there would be additional forms (100) available in the Market House as well as at martockonline and at www.surveymonkey.com/s/martock survey.

8. Distribution of survey document

The Chairman reported that Mrs. Di Clarke and her network of deliverers would arrange for the distribution of the bulk of the 3,250 copies at a cost of £30 to be paid

by M3. After discussion, the following members agreed to undertake the delivery of the rest of the survey forms as follows:

Milton & Witcombe– Keith Beattie (30 copies)
Coat – Carolyn Born would find someone to deliver (45 copies).
Stoke Road – Chairman (6 copies)
Parrett Works – John Marshall (10 copies)
Kingsbury Episcopi – the Chairman agreed to ask Carol Mason to deliver (567 copies)
Paull Court – Carolyn Born would find someone to deliver (80 copies)
Long Load – Rob Mitchell (160 copies)

The Chairman also agreed to deliver the boxes to various outlets for the collection of the survey forms. David Gent kindly offered All Saint’s Church as a further collection venue.

Action 141010/6: Members listed above

9. LCP schedule and dates

After considerable discussion, it was agreed to hold “Focus Group” meetings in the Precinct on the day of each Producers’ Market to consider, youth, the elderly and businesses on separate occasions. It was agreed there should be a publicity stand during the Producers’ Market. The schedule was as follows:

Saturday 8th January - Businesses and the Precinct

Saturday 12th February - Youth

Saturday 12th March - Older People

The Market House would be made available on each occasion from 11.00am

In view of the current spending review and any possible downstream effects, it was agreed to delay the next public meeting until April or May 2011 at which the themes and projects would be explained and discussed with a view to publishing the Revised Plan in June 2011.

Action 1410/7
Rob Mitchell, Roger Powell

The Chairman agreed to write a further article for the Leveller.

Action 141010/8: The Chairman

10. Publicity

The Chairman emphasised that the work of M3CP Steering Group should be known to all and suggested that posters should be displayed reminding people to complete their survey forms. The Chairman further stressed the use of the Martock website and to keep the Western Gazette informed of the Steering Group's work.

11. Victorian Street Party

The Chairman reported there would be a question in the survey asking whether the Street Party should be continued. After discussion, it was agreed there should be a Street Party in 2011 but with a different theme and a special Street Party in 2012 to mark the sixtieth anniversary of the Queen's accession. Subject to the outcome of the survey it was agreed that M3CP Steering Group should consider coordinating the event annually in mid July or early September.

12. Date of next meeting

It was agreed to meet again on Thursday 20th January 2011 at 7.30pm, at which future meeting dates would be considered.

13. Any other business

Teresa Oulds drew members' attention to the Draft Strategy meeting being organised by SSDC in the Market House on 18th October 2010 to which everyone was invited to attend.

There being no further business the Chairman declared the meeting closed at 8.58pm.