



Making the Most of Martock Community Partnership (M3CP)

Minutes of a meeting of the Steering Group held on 13th May 2010 at 7.30pm in the Market House, Church Street, Martock, Somerset.

There were present:

Christopher Price	Chairman
Keith Beattie	M3 Ltd
Ann Campbell	District Councillor SSDC
Douglas Campbell	Martock Parish Council
David Gent	All Saints' Church
Teresa Oulds	SSDC
Patrick Palmer	Martock Parish Council
Elizabeth Powell	Governor, Martock Primary School
Deirdre Pyne	Victorian Street Party Organiser (For item 2 only)
Peter Selby	Governor Martock Primary School
Adam Spike	Martock Christian Fellowship
Jen Symonds	Parochial Church Council
Martin Turner	Parochial Church Council

In attendance:

Ian Andrews	Parish Clerk/Committee Secretary
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The Chairman welcomed everyone to the meeting in particular Jen Symonds and Peter Selby, who were attending their first meeting.

1. Apologies for absence

Apologies for absence were received from John Bailey, Matt Day, Rob Mitchell and Roger Powell.

2. Victorian Street Party – 3rd May 2010

It was agreed this item should be brought forward on the agenda for discussion. The Chairman thanked Mrs Deirdre Pyne for all her work in ensuring the success of the Street Party. Mrs Pyne explained the small committee comprised herself, Roger Powell and Fergus Dowding and reported on the organisation for the evening. After discussion it was agreed that the possibility of repeating the event and whether M3CP should take ownership of the event, should it be repeated, would be discussed at the next meeting in July. The Chairman again thanked Mrs. Pyne and her committee for a successful evening.

3. Local Community Plan Workshop – 17th April 2010

The Chairman reported on the Workshop held on 17th April 2010 and all matters were noted.

The Parish Clerk/Committee Secretary was asked to book the Martock School for the Public meeting to be held on 16th September 2010.

Action 130510/1: Parish Clerk

4. Confirmation of actions from the Minutes of 28th January 2010

Action 100128/1: Representative from Kingsbury and Ash: The matter was ongoing.

Action 100128/2: Martock Business Association: The matter was ongoing.

Action 100128/3: Victorian Street Party: The matter was now completed.

5. Survey, PR and Communications Working Group

The Chairman reported on the meeting of the Working Group held on 4th May 2010. He tabled a draft leaflet, which also set out the summary of achievements excluding questions, which would follow, for the proposed new survey document. The Chairman asked members to forward their comments to him by E-mail soon as possible.

Action 130510/2: All members

Members considered the draft document and the Chairman proposed that approval of the documents should be considered at the next meeting of the Steering Group in July. He further reported that the Working Party would meet again on 29th June to consider the draft document for presentation at the July meeting of the Steering Group. Further work would be done by the working group on costs and potential grants in time for the July M3CP meeting.

6. Finance

Keith Beattie reported on the M3 accounts. The main outlay was the production costs of the Leveller, although most of the costs were paid for by advertisements. He further reported there was approximately £3,500 for the use of M3.

The Chairman advised members that Louise Treacher had been selected as the Community Planning Officer and Fundraiser for Martock Parish Council. Her main purpose was to raise funds from external grant providers in Martock's Local Community Plan and to provide support to the development of a 2010 update to the Local Community Plan by identifying potential funding sources for its projects.

7. Format of future meetings

The Chairman suggested that core partners might like to report on their work at future meetings. It was suggested that those making presentations should send their reports to members by E-mail in advance of the meeting. This was agreed.

8. Proposed annual general meeting

The Chairman and Keith Beattie reported that memorandum and articles of association of M3 Ltd required the company to hold an Annual General Meeting in or around June each year. The Chairman suggested that an AGM of M3 Ltd should be held in July before the normal meeting of

the Steering Group and that both meetings would be open to the public. This was agreed by members.

9. Dates of future meetings

It was agreed that the Steering Group should meet again on 29th July and 14th October 2010 and that the public meeting to discuss the survey/LCP update would be held on 16th September 2010.

10. Any other business

There was none.

The Chairman declared the meeting closed at 8.35pm.